

## Side by side comparison for the Certificate of Liability form populating

Please note the following when reviewing this comparison:

- The data entry points haven't changed, only form populating.
- Older form editions aren't impacted by the changes. That is, if you create a certificate using the older edition date form populating remains the same.
- The new certificate uses a non-proportional font. Use mixed case instead of all uppercase to fit the most data on the form.

	Certificate of Liability 01/2014	Certificate of Liability 03/2016
1. Create Certificate	Forms - ABC Limousine Service - Policy #130 Eff date 2/1/2016 to 2/1/2017   File Edit   Forms View   Operation Toolbox   Help Certificate of   Liability Certificate of   Certificate of Liability   Certificate of Liability   Certificate of Liability   Description Operations   Certificate #: Cliability   Certificate #: Cliability   Insert Replace	e eForms - ABC Limousine Service - Policy #130 Eff date 2/1/2016 to 2/1/2017     File Edit eForms View Operation Toolbox Help     File Edit eForms View Operation Toolbox Help     Certificate of Liability     Certificate of Liability   Create Cancel Selects which form you wish to create, as well as appropriate policies & types of insurance.    Porm: Certificate of Liability Insurance, 25, 03/2016   Description of Operations   Default Text:   Replace
	Image: Show to Insured     Issue Date:     11/9/2016     Type of Insurance     Policy #   Get detail   based on:     General Liability:   130, 2/1/2016, 2/1     Image:	Image: Show to Insured       Issue Date:       11/9/2016       Image: Show to Insured       Image: Show to Insured
	Work Comp/Emp       Image: Comp       Image: Comp/Emp       Image:	Work-Composition       Image: Composition       Image: Comp



	Certificate of Liability 01/2014	Certificate of Liability 03/2016
2 Add a Holder	eforms - ABC Limousine Service - Policy #130 Eff date 2/1/2016 to 2/1/2017	😄 eForms - ABC Limousine Service - Policy #130 Eff date 2/1/2016 to 2/1/2017
2. Add a Holder	Certificate of Liability 01/2014	Certificate of Liability 03/2016         Image: efforms - ABC Limousine Service - Policy #130 Eff date 2/1/2016 to 2/1/2017         File Edit efforms View Operation Toolbox Help         Image: Addr         Image: Addr         Name         Addr         Image: Addr         Image
	Entain       performandation         Fax:       [425)234-5678       Ext:       [2345         Options       Image: state and state fait       Image: state and state fait       Image: state and state fait         Write to Agency Cert Molder list       Image: state and state fait       Image: state and state fait       Image: state and state fait         X over "endeavor to"       Image: state and state fait       Image: state and state fait       Image: state and state fait         X over "endeavor to"       Image: state and state fait       Image: state and state fait       Image: state and state fait         X over "endeavor to"       Image: state and state fait       Image: state and state fait       Image: state and state fait         X over "workers comp and"       Matto liability: Image: state and state fait       Image: state and stat	Fax:       [425]234-5678       Ext:       [2345         Options       Options       X the Add'I Inard checkbox for         Write to Agency Cert Master List       X the Add'I Inard checkbox for         Write to Cust Cert Holder List       Senage Liability         X over "endeavor to"       Garage Liability         Automobile Liability       Garage Liability         X over "Workers comp and"       Waiver of Subrogation         Waiver of Subrogation       General Liability: C Y C N         Auto Liability: C Y C N       Dob Type:         Job #:       Project End Date:         Vorker:       C Y C N         Some options integrate to specific certificate versions only.       Create
3. Certificate Holder form plugging	(425)234-5678 x2345 cwall@bank.com Bank of the South1 It successors and or assigns Cindy Wall 408 Covington Court Second address Snohomish, WA 98290	Bank of the South1 It successors and or assigns 408 Covington Court Second address Snohomish WA 98290

- In AMS360, holder names 1 and 2 have a maximum of 51 characters. The form populates so that if space remains after name 1 is inserted, it will add name 2. If additional space exists after that you can place the form in edit mode to add more data.
- We encourage you to abbreviate as much as possible. For example, Its Successors and Or Assigns can be abbreviated to ISAOA.
- Email, fax number, and contact name no longer populate the Certificate Holder area.



	Certificate of Liability 01/2014	Certificate of Liability 03/2016	
4. Add'l Insrd form plugging	INSR LTR     TYPE OF INSURANCE     ADDL SUBR INSD WVD       COMMERCIAL GENERAL LIABILITY     A       CLAIMS-MADE     OCCUR       GEN'L AGGREGATE LIMIT APPLIES PER:       POLICY     PRO- JECT       DOLICY	A INSR TYPE OF INSURANCE ADDL SUBR INSD WVD COMMERCIAL GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY CLAIMS-MADE CLAIMS-MAD	
<ol> <li>Signature form plugging when the logged in User selects a name they are not authorized to use</li> </ol>	AUTHORIZED REPRESENTATIVE Cindy Vimpany/ADMIN	AUTHORIZED REPRE SENTATIVE	
<ol> <li>Signature form plugging when the logged in User selects a name they are authorized to use</li> </ol>	AUTHORZED REFRESENTATIVE Barbara Wold/ADMIN	AUTHORIZED REPRESENTATIVE	